

# MARKET AT THE MUSEUM

NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_

MAIL ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

DESCRIPTION OF ITEMS FOR SALE:

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TABLES/SPACE REQUESTED: \_\_\_\_\_ @ \$25/TABLE (tables are 6'X2.5)

POWER REQUIRED YES NO

Market application for: SHINDIG or CHRISTMAS (please circle)

1. Market is from 10:00 am – 4:00 pm.
2. Please refer to second page for all Market Guidelines.
3. Please submit payment with completed form.
4. Please submit pictures of items to be used in advertising to [mail.kbpv@gmail.com](mailto:mail.kbpv@gmail.com)
5. Cheques are made out to Pincher Creek & District Historical Society.
6. Payments accepted:
  - a. In person: 1037 Bev McLachlin Drive, Pincher Creek
  - b. By mail: P.O. Box 1226 Pincher Creek, AB T0K1W0
  - c. Credit over the phone: 403-627-3684

Any questions, please call Janelle at 403-627-3684

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# **Market at the Museum Guidelines**

**Set Up:** Set up starts on Friday between 1:00 – 4:00 pm or Saturday at 8:00 am. The gates close to vehicles at 9:30 am Saturday. The market is set up throughout Village buildings. These cabins do not have furnaces and baseboard heaters will provide heat. Please note they may not reach comfortable room temperature, so dress warm in layers and ensure the door closes behind each customer.

**Decorations:** As the market is happening throughout the Village, we are requesting vendors decorate the outside of their building. Please include your business name on the outside when decorating. We have decorations, available if you need. Not all buildings will have vendors, so it is important to have your building stand out!

**Clean Up:** The market runs from 10:00 am – 4:00 pm. Vendors are required to stay for the entire day. Vendors need to keep their areas tidy and uncluttered during the sale and clean up their areas before leaving.

**Health & Safety:** Fire regulations prohibit the burning of candles or incense. There will be a limit of two people per booth and no children under 12 allowed to stay at a vendors table.

**Advertising:** We will advertise the event on social media, our website, posters, and print. Please help us get the word out for this event. We want to see you be successful!

**Limit of Vendor Obligation:** The vendor agrees and accepts responsibility for their own property and will not hold Pincher Creek & District Historical Society (PCDHS), employees or other vendors responsible for any damages, loss of business, or failure to perform to expectations. The PCDHS will endeavour to create and maintain an event that is conducive to customer satisfaction and foster a safe and comfortable environment. This includes advertising the event. PCDHS is not obligated to any vendor in any other manner.